



**SAFE WORKING IN AND AROUND CUSTOMER’S HOMES DURING COVID-19**  
**WHAT YOU CAN DO TO HELP**

- YOU WILL NEED TO INFORM NEWVIEW IF ANYONE IN THE HOUSEHOLD IS SELF ISOLATING BECAUSE OF SYMPTOMS AS NO WORK WILL BE ABLE TO BE CARRIED OUT
- OPEN ALL INTERNAL DOORS TO MINIMISE CONTACT WITH DOOR HANDLES
- KEEP A MINIMUM DISTANCE OF 2 METRES FROM THE INSTALLERS AT ALL TIMES
- CLEAR ROOMS AND INTERNAL WINDOW CILLS AROUND THE WORKING AREA BEFORE THE INSTALLERS ARRIVE TO MINIMISE CONTACT WITH PROPERTY IN THE HOME
- AVOID BEING IN THE SAME ROOM AS THE INSTALLERS
- IF CONVERSATIONS ARE REQUIRED USE A WELL-VENTILATED ROOM OR TALK OUTSIDE
- AVOID BUSY AREAS OF THE HOUSE, STAIRS AND CORRIDORS AS MUCH AS POSSIBLE

**WHAT OUR INSTALLERS WILL DO TO KEEP YOU AND THEMSELVES SAFE**

- ON ARRIVAL COMMUNICATE WITH THE HOUSEHOLD TO ENSURE THEY UNDERSTAND SOCIAL DISTANCING AND HYGIENE MEASURES THAT WILL BE FOLLOWED DURING THE INSTALLATION
- APPROPRIATE PPE WILL BE WORN AT ALL TIMES
- KEEP AT LEAST 2 METRE DISTANCE FROM THE CUSTOMER AT ALL TIMES
- KEEP A 2 METRE DISTANCE FROM EACH OTHER WHEREVER POSSIBLE
- WASH AND SANITISE HANDS AT LEAST ONCE EVERY 20 MINUTES
- AVOID BUSY AREAS OF THE HOUSE WHERE POSSIBLE
- BRING YOUR OWN FOOD AND DRINK FOR THE DAY
- CUSTOMERS TOILET FACILITIES ARE NOT TO BE USED

CONTRACT NUMBER		CONTRACT NAME	
<b>CUSTOMER</b>		<b>SURVEYOR</b>	

SIGNATURE: .....  
 PRINT NAME: .....  
 DATE: .....

SIGNATURE: .....  
 PRINT NAME: .....  
 DATE: .....

**INSTALLERS**

SIGNATURE: .....  
 PRINT NAME: .....  
 DATE: .....

SIGNATURE: .....  
 PRINT NAME: .....  
 DATE: .....

SIGNATURE: .....  
 PRINT NAME: .....  
 DATE: .....